



STANDING RULES, 2017-18

39th Legislative District Democrats

39TH LEGISLATIVE DISTRICT DEMOCRATS

STANDING RULES, 2017 TO 2018

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BUDGETING AND DISBURSEMENT OF MONEY

1.1 DISBURSEMENT

- All funds must be disbursed by check or electronic transaction.
- The Treasurer shall sign all checks, unless the Treasurer is physically unable to do so or is the recipient of the check.
 - If the Treasurer is the recipient of the check, then the Chair or the 1st Vice Chair must sign the check.
- A log must be accurately kept to facilitate the tracking of funds.
- Expenditures of a customary and ordinary nature shall be approved by the Chair with oversight by the Executive Board and disbursed by the Treasurer.
 - Examples of customary and ordinary expenses are payment of rent for meeting rooms, rental of a post office box, liability insurance, web site hosting, and de minimis reimbursement for copies and mailings.
- Expenditures not of a customary and ordinary nature shall be approved by the Executive Board and disbursed by the Treasurer.
 - Examples of non-customary expenses are campaign donations, robocalls exceeding on GOTV reminder campaign per election, and budget requests from committees.
- Expenditures will be enumerated at each Executive Board Meeting.
- Members may request reimbursement for expenses they have incurred and paid for on behalf of the organization by submitting receipts to the Treasurer. Reimbursement will follow the above approval requirements.
- Banking by the 39th must be at a not-for-profit institution with more than 10 branches, such as a credit union, or an institution that is wholly owned by the State of Washington; allowing for a 60-day grace period for divestiture.
- The 39th may only provide discretionary spending, such as donations to candidates and campaigns, when it retains a minimum balance of \$250.00 in the account.

1.2 PETTY CASH

The Treasurer may establish and maintain a petty cash fund up to fifty dollars (\$50) for the purposes of incidental disbursements.

1.3 FINANCE COMMITTEE

Any committee engaged in fundraising must submit, in writing, a proposed budget of revenues and expenses to the Treasurer (Chair of the Finance Committee) and to the Executive Board.

The Treasurer and Finance Committee must review all proposed budgets.

If a proposed budget is found to be sound, the Finance Committee shall recommend it to the Executive Board for approval.

If a proposed budget is not found to be sound, the Finance Committee shall work with the committee proposing the budget to produce a revised, sound budget, which may then be presented to the Executive Board for approval.

1.4 BUDGET

40 1.4.1 COMMITTEE BUDGETS

41 Any committee requiring expenditures from the 39th LD Dem's Treasury shall operate with an approved
42 budget as follows:

- 43 • Standing Committees, as defined in the Bylaws, are automatically part of the annual budget.
44 Additional appropriations may be approved by the Executive Board, as needed.
- 45 • Special Committees shall submit a proposed budget to the Executive Board within 60-days of the
46 creation of the committee. Additional appropriations may be approved by the Executive Board, as
47 needed.

48 1.4.2 AMENDING COMMITTEE BUDGETS

49 The Executive Board may amend any committee budget for fiscal reasons.

50 The Executive Board may not amend a committee budget for punitive reasons.

51 1.4.3 STAYING WITHIN BUDGET

52 No committee may exceed its budget.

53 No committee may commit to expenditures exceeding its budget, or outside its budget scope, without the
54 prior approval of the Executive Board.

55 A committee may request a special meeting of the Executive Board for the purpose of budget amendments
56 but not more than 4 times per calendar year.

57 1.4.4 COMMITTEE REPORTS

58 After any event requiring the expenditure of funds, the Committee Chair shall submit a final, written report
59 within 60 days to the Treasurer and the Chair. The report must include all expenditures and income, a brief
60 narrative of the event, an evaluation of the event, and recommendations (including budgetary
61 recommendations) regarding holding similar events in the future.

62 1.5 RECONCILIATION AND ACCOUNTING

63 1.5.1 MONTHLY RECONCILIATION

64 The 2nd Vice Chair shall review monthly credit union statements and sign them within 30 days of receipt.
65 The 2nd Vice Chair shall not have check signing authorization.

66 If the 2nd Vice Chair is unavailable to review the monthly statement; then he or she shall designate another
67 member of the Executive Board to perform this function. The Designee must not have check signing
68 authorization.

69 If a discrepancy is identified, it must be brought to the Executive Board within 30 days. The Executive
70 Board shall determine the appropriate action necessary to resolve the discrepancy.

71 Signed monthly statements shall be retained by the Secretary for a period of no less than 5 years.

72 Monthly statements shall be made available to members, upon request.

73 1.5.2 ANNUAL ACCOUNTING

74 An Audit Committee or qualified Accountant shall be identified by the Executive Board and perform an
75 audit for the 39th LD Dems on an annual basis.

76 The Audit Committee or qualified Accountant may not include the Treasurer.

77 **2. RESOLUTIONS**

78 **2.1 FORMAT AND SUBMISSION FOR CONSIDERATION**

79 A resolution is required to be submitted in writing, in the proper format, to the Executive Board for approval
80 prior to its introduction at a general meeting. A resolution may be submitted to any member of the
81 Executive Board of the 39th LD Dems.

82 The Executive Board shall consider any properly framed resolution from any member of the 39th LD Dems
83 at its next scheduled meeting.

84 The Executive Board shall consider any resolution submitted in writing during an Executive Board meeting
85 at the same meeting.

86 The only permissible delays in consideration of a resolution are:

- 87 • That the presenting member voluntarily requests either a later consideration or withdraws the
88 resolution prior to a vote by the Executive Board.
- 89 • That the resolution is not in a typed or proper format.
- 90 • That a special meeting is needed to consider the resolution due to its scope or the volume of
91 resolutions submitted. The special meeting must be scheduled prior to the Executive Board
92 adjourning the meeting when the resolution is submitted for consideration.

93 Should the Executive Board vote to recommend the presentation of the resolution to the members, the
94 resolution shall be included on the agenda for the next general meeting, and the text of the resolution
95 shall be posted on the website of the 39th LD Dems with a notice of its upcoming presentation to the
96 members.

97 Communication to members regarding upcoming resolution presentations is not limited to notification only
98 via the website. (Posting to the website is the minimum notification required.)

99 **2.2 AMENDMENTS TO RESOLUTIONS**

100 The Executive Board may recommend, but not compel, amendments before the presentation of any
101 resolution to the members. After a resolution has been presented to the members at a general meeting,
102 any member may move to amend the resolution.

103 The Executive Board shall assign a unique identifying code to each resolution.

104 **2.3 ADOPTED RESOLUTIONS**

105 All adopted resolutions shall be posted on the 39th LD Dems website by the Communications and
106 Technology Committee.

107 Resolutions forwarded to other organizations may be amended to suit the receiving organization's
108 requirements.

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3. DEBATE ON MOTIONS

3.1 LENGTH OF SPEECH ON MOTIONS

The length of time that each member may speak for or against a motion is limited to two (2) minutes.

Questions posted to a speaker by other members shall not be included in the two-minute limit: however, the question period shall be limited to two (2) minutes.

Each member may speak only once on a motion that is on the floor until everyone who wishes to speak has spoken. Then a speaker may be recognized by the Chair to speak a second time on that same motion; however, a second speech, which may include questions, is limited to one (1) minute.

The Chair has the discretion to extend the speaking time and to limit the number of people speaking, provided that the overall debate is timely and equitable between opposing sides.

3.2 TIME-KEEPER

The Parliamentarian shall function as time-keeper. In the event of the absence of the Parliamentarian, the Sergeant-at-Arms shall function as the time-keeper. In the event that both officers are absent, the Chair may appoint a time-keeper.

4. TRAVEL

Only the Executive Board may authorize the following:

- Official travel for any member on behalf of the 39th LD Dems
- Reimbursement for official travel

5. CONTRIBUTION LIMITS

Membership dues are discussed in the Bylaws Article III: Membership section.

Any member who wishes to make a larger contribution to the 39th LD Dems may do so. In accordance with the Washington State Public Disclosure Commission (WAC 390-05-400, effective 1/1/04), there is no maximum contribution limit per year for an individual.

Organizations that wish to contribute to the 39th LD Dems should consult the Washington State Public Disclosure Commission for the current regulations and limits on contributions.

6. COMMITTEES

6.1 COMMITTEE RULES AND MEETINGS

No committee rule shall violate Washington State Law, the Bylaws, Standing Rules, or other Policies/Procedures of the 39th LD Dems.

Any additional rules created by the committee for self-governance must be made available in writing to the committee members.

The frequency of standing committee meetings shall be determined by the Committee Chair but may not be less than semi-annually.

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7. WRITTEN BIENNIAL REPORTS

Every Officer and Committee Chair is required to submit a written biennial report of activities and issues dealt with during that term by that Officer or Committee Chair and/or Committee, which will become part of the permanent archival record of the 39th LD Dems.

Reports are due at the Executive Board meeting preceding the biennial reorganization meeting. These reports or a synopsis thereof shall be presented to the members at the biennial reorganization meeting.

8. CANDIDATE ENDORSEMENTS

8.1 APPLICABILITY

This rule pertains to the endorsement process for candidates in partisan and non-partisan races for local, county, state, and/or U.S. national legislative and executive branch offices. However, this rule does not pertain to candidates for Precinct Committee Officer (PCO) or for any judicial offices.

The 39th LD Dems have a duty to the voters to actively invite, encourage, and consider candidates for endorsement in all partisan and non-partisan races for all jurisdictions that lie wholly or in part within the 39th Legislative District. However, the 39th LD Dems may also endorse candidates in jurisdictions outside the 39th Legislative District.

8.2 DEFINITION

The term “endorsement” by the 39th LD Dems of a candidate means that the candidate is given explicit approval by the members of the 39th LD Dems to use the name of the organization in any public or private list or publication of organizations who have chosen to endorse the candidate.

The use of any term, other than the word “endorsement”, signifies that the candidate has not met the criteria for endorsement outlined in this standing rule.

Endorsements are not exclusive. More than one candidate may be endorsed simultaneously in the same race.

Endorsements for candidates for partisan offices are limited to only those candidates who publicly and officially declare that they prefer the Democratic Party. However, endorsements are not limited to only the officially nominated Democratic Party candidate.

Any officially nominated Democratic Party candidate seeking partisan office for a jurisdiction that lies wholly or in part within the 39th Legislative District shall be automatically entitled to an endorsement from the 39th LD Dems for the office sought, unless the endorsement has been rescinded by the membership.

8.3 CRITERIA FOR APPLICATION FOR ENDORSMENT

The candidate for office who is seeking endorsement must:

- Publicly support the principles and goals of the Democratic Party.
- Be a member of the Democratic Party at the Legislative District, county, and state levels and be able to offer proof of membership.
- Be legally qualified to run for the office sought.
- Declared their candidacy to the Public Disclosure Commission or have filed as a candidate for that office with the appropriate election authority.

179 **8.4 PROCEDURES FOR APPLYING FOR ENDORSEMENT**

180 Candidates who have met the criteria listed in Section 9.3 (Criteria for Application for Endorsement), may
181 request an endorsement in one or more of the following ways:

- 182 • In writing to the Executive Board or to the members of the 39th LD Dems,
- 183 • In person to the Executive Board or to the members of the 39th LD Dems, or
- 184 • Via a surrogate, designated by the candidate, who appears on the candidate’s behalf at the
185 Executive Board meeting or a general meeting.

186 Candidates requesting an endorsement are strongly encouraged but not required to include a signed letter
187 with attached information about their campaign.

188 The signed letter from the candidate should:

- 189 • Explicitly request an endorsement,
- 190 • State the candidate’s support of the principles and goals of the Democratic Party,
- 191 • Pledge to maintain membership in the Democratic Party at their Legislative District, county, and state
192 levels,
- 193 • Promise to support the Democratic Party’s nominee for the office sought, in case a different candidate
194 is nominated, and
- 195 • Discuss their level of support of the Democratic Party platforms at the Legislative District, county, and
196 state levels, including specific objections, if any.

197 The attached campaign information should include:

- 198 • Proof of membership in the Legislative District, county, and state Democratic Party appropriate to the
199 office sought,
- 200 • A list of the campaign staff,
- 201 • A copy of the campaign budget and a summary of the money raised to date,
- 202 • A list of all endorsements received and/or sought,
- 203 • An explanation of the candidate’s plan for how he or she will support other Democratic Party
204 candidates running for office,
- 205 • An explanation of how the candidate will help Democrats recruit new members, particularly at the local
206 level,
- 207 • A promise that if the office for which she or he is running for has the opportunity to make
208 appointments, the candidate will require her or his Democratic appointees to maintain membership in
209 their Legislative District, county, and state Democratic Party organizations.
- 210 • A copy of the candidate’s voting record, if he or she has previously held public office, and
- 211 • An electronic image of the candidate suitable for posting on the 39th LD Dems website and
212 communications to members.

213 **8.5 ENDORSEMENT COMMITTEE**

214 **8.5.1 COMPOSITION OF THE COMMITTEE**

215 The Endorsement Committee, which is a special committee and not a standing committee, shall be
216 composed of no fewer than 3 and no more than 7 members of the Executive Board. An odd number of
217 committee members are recommended but not mandatory.

218 Members of the Executive Board may volunteer or be appointed by the Chair for the Endorsement
219 Committee. The membership of the committee shall be approved by a majority vote of the Executive
220 Board.

221 8.5.2 MULTIPLE ENDORSEMENT COMMITTEES

222 The Executive Board may, by a majority vote, constitute more than one endorsement committee at the
223 same time. However, no candidate or issue may be considered by more than one endorsement committee.

224 In the event of multiple committees, the Executive Board shall, by majority vote, decide which candidates
225 or issues shall be considered by each committee. The members of each endorsement committee shall
226 elect their committee Chair by a majority vote.

227 8.5.3 COMMITTEE CHARTER

228 The Endorsement Committee shall be given a clearly defined, written charter as specified in Article VII,
229 Section 9 of the Bylaws. This charter shall include a list of candidates and/or issues to be considered by
230 the committee, the beginning and ending dates of the life of the committee, deadlines for completion of
231 committee deliberations, and the budget (if any) of the committee.

232 The creation of the charter is the responsibility of the Chair; however, the Chair may delegate the charter
233 creation responsibility to another Executive Board member. All such charters must be approved by a
234 majority vote of the Executive Board.

235 8.6 ENDORSEMENT COMMITTEE ACTION

236 The Endorsement Committee shall make a reasonable effort to invite declared candidates to seek an
237 endorsement from the 39th LD Dems.

238 The Endorsement Committee shall determine, to the best of its ability, whether the candidate meets the
239 criteria for application for endorsement and has fulfilled the steps listed in the procedures for applying for
240 endorsement.

241 After information that the committee has received, in writing, has been verified and considered; the
242 committee shall interview the candidate (preferably in person). The committee shall then deliberate and
243 may take one of the following steps:

- 244 • Recommend that the members endorse the candidate.
- 245 • Recommend that the members not endorse the candidate.
- 246 • Pass consideration on to the members without recommendation, or
- 247 • Choose to take no action beyond informing the members of the request.

248 The Endorsement Committee may reconsider its action without approving a vote to reconsider, upon receipt
249 of additional information about a candidate.

250 8.7 CONSIDERATION OF ENDORSEMENT BY THE MEMBERS

251 Action by the Endorsement Committee shall be reported to the Executive Board members at the next
252 Executive Board meeting and to members at the next general meeting, providing that due notice of the
253 committee's action is posted to the 39th LD Dems website at least seven (7) days prior to the date of the
254 general meeting and that the action on the endorsement is included as an item on the general meeting's
255 agenda.

256 **If the Endorsement Committee recommends endorsement**, this is reported to the members and as a result
257 of a motion to endorse, a vote shall be taken. An endorsement shall be awarded if a majority of the
258 members vote to endorse.

259 **If the Endorsement Committee recommends against endorsement**, this is reported to the members, along
260 with a summary of the reasons against endorsement. A member must make a motion not to endorse or to
261 endorse for further discussion to take place.

262 **If the Endorsement Committee passes consideration to the members with no recommendation**, the
263 request for endorsement is reported to the members without comment. A member must make a motion
264 not to endorse or to endorse for further discussion to take place.

265 8.8 DUTIES OF THE CHAIR

266 The Chair shall inform, in writing, any candidate who has sought endorsement of the 39th LD Dems of the
267 action taken on that request within seven (7) days of the vote by the membership.

268 8.9 RECONSIDERING OR RESCINDING AN ENDORSEMENT

269 If the Endorsement Committee changes its recommendation regarding an endorsement after the members
270 have taken action, the members may reconsider the matter at the next general meeting without approving
271 a vote to reconsider the previous action.

272 At a general meeting following an endorsement, any member who has previously voted with the majority
273 may move to reconsider the issue of endorsement. The motion to reconsider the motion to endorse may
274 be debated and then must pass by a majority vote of the members in order to consider a new motion on
275 the issue of the endorsement.

276 Any endorsement shall automatically be rescinded if the candidate fails to file for the office sought or if the
277 candidate is otherwise removed from the ballot.

278 Any motion to rescind a candidate endorsement requires a two-thirds majority vote of the members at a
279 general meeting and seven (7) days prior written notice to the candidate.

280 However, a motion to rescind a candidate endorsement that was granted automatically by virtue of a
281 Democratic Party nomination, and by no other method, requires only a majority vote of the members at
282 either of the next two regularly scheduled general meetings following the candidate's nomination.

283 9. JUDICIAL OFFICE CANDIDATE ENDORSEMENTS

284 9.1 APPLICABILITY

285 This rule pertains to the endorsement process for candidates who are running for Judicial Offices.

286 The 39th LD Dems have a duty to the voters to actively invite, encourage, and consider all declared
287 candidates for endorsements in judicial races in jurisdictions that lie wholly or in part within the 39th
288 Legislative District. However, the 39th LD Dems may also endorse candidates in jurisdictions outside the
289 39th Legislative District.

290 9.2 DEFINITION

291 The term “endorsement” by the 39th LD Dems of a candidate means that the candidate is given explicit
292 approval by the members of the 39th LD Dems to use the name of the organization in any public or private
293 list or publication of organizations who have chosen to endorse the candidate.

294 The use of any term, other than the word “endorsement”, signifies that the candidate has not met the
295 criteria for endorsement outlined in this standing rule.

296 9.3 CRITERIA FOR APPLICATION FOR ENDORSEMENT

297 Candidates for judicial office must:

- 298 • Be legally qualified to run for the office sought, and
- 299 • Have declared his or her candidacy to the Public Disclosure Commission, or have filed as a
300 candidate for that office with the appropriate election authority.

301 9.4 PROCEDURES FOR APPLYING FOR ENDORSEMENT

302 Judicial candidates are ethically barred from directly requesting an endorsement from any political party or
303 professing public support for the principles, goals, or platform of a political party.

304 Members in good standing of the 39th LD Dems may request the endorsement of a judicial candidate, but
305 only with the prior permission of that candidate.

306 A member may request an endorsement on behalf of the candidate in one or more of the following ways:

- 307 • In writing to the Executive Board or the members of the 39th LD Dems, or
- 308 • In person to the Executive Board or the members of the 39th LD Dems.

309 Candidates who grant permission to be considered for endorsement are strongly encouraged but not
310 required to include a signed letter with attached information about their campaign.

311 The signed letter from the candidate should:

- 312 • State the platform of his or her campaign.

313 The attached campaign information should include:

- 314 • A list of the campaign staff,
- 315 • A copy of the campaign budget and a summary of the money raised to date,
- 316 • A list of all endorsements received,
- 317 • A copy of the candidate’s voting record, if he or she has previously held a non-judicial public office,
318 and
- 319 • An electronic image of the candidate suitable for posting on the 39th LD Dems website and
320 communications to members.

321 9.5 ENDORSEMENT COMMITTEE DISPOSITION

322 All other matters concerning endorsement of judicial candidates shall follow the rules stated in Sections
323 9.5 through 9.9 for candidate endorsements.

324 10. BALLOT MEASURE ENDORSEMENTS

325 10.1 APPLICABILITY

326 This rule pertains to the endorsement process regarding ballot measures other than candidate elections.
327 This broadly includes all initiatives, referenda, constitutional amendments, levies, and other ballot
328 measures pertaining to any local, city, county, state, national, school, fire, EMS, water, sewer, taxation, or
329 other district that appear on any special, primary, or general election ballot. This rule also pertains to
330 initiative petitions seeking to place a ballot measure on a ballot.

331 The 39th LD Dems have a duty to the voters to actively invite, encourage, and promptly consider for
332 endorsement all ballot measures in all jurisdictions that lie wholly or in part within the 39th Legislative
333 District. However, the 39th LD Dems may also endorse ballot measures in jurisdictions outside the 39th
334 Legislative District.

335 10.2 DEFINITION

336 The term “ballot measure” means any applicable action specified by Section 11.1 of this rule.

337 The term “sense” means a preferred voting response appropriate to the ballot measure.

338 For example:

- 339 • Yes
- 340 • No
- 341 • Approve
- 342 • Levy Yes
- 343 • Sign
- 344 • Decline to Sign

345 The term “committed” means that the final text of the ballot measure is officially known and is not subject
346 to change, except by court order.

347 For example, the measure may have been officially filed with the appropriate election authority, a
348 governing entity may have voted to place the ballot measure on a ballot, or a petition may have been
349 filed with the Secretary of State’s Office so that signature gathering may begin.

350 The term “endorsement” by the 39th LD Dems of a ballot measure means that a sponsoring organization
351 (that agrees with the sense of the endorsed position) is given explicit approval by the members of the 39th
352 LD Dems to use the name of this organization in any public or private list or publication of organizations
353 who have chosen to endorse the same position on the ballot measure.

354 The use of any term, other than the word “endorsement”, signifies that the ballot measure has not met the
355 criteria for endorsement outlined in this standing rule.

356 10.3 CRITERIA FOR APPLICATION FOR ENDORSEMENT

357 All ballot measure endorsement shall explicitly indicate the sense of the endorsement.

358 To be considered, the final text or form of the ballot measure must have been committed.

359 10.4 PROCEDURES FOR APPLYING FOR ENDORSEMENT

360 Ballot measure endorsements shall be in Resolution form, according to Rule 2. The Resolution shall
361 explicitly indicate the sense of the endorsement for each ballot measure.

362 Multiple ballot measure endorsements may be included in the same resolution.

363 Ballot measure endorsements may originate from within the Endorsement Committee. It is the duty of the
364 Endorsement Committee to actively work to discover new initiatives and other ballot measures.

365 Any member in good standing of the 39th LD Dems may request the endorsement of any ballot measure in
366 writing or in person to the Executive Board, the Endorsement Committee, or the members of the 39th LD
367 Dems.

368 A sponsoring or campaign organization need not exist for a ballot measure endorsement to be considered,
369 regardless of the sense of the endorsement. Sponsoring organizations are encouraged to contact a
370 member of the Executive Board or member of the 39th LD Dems for endorsement requests.

371 10.5 ENDORSEMENT COMMITTEE

372 See Section 9.5.

373 10.6 ENDORSEMENT COMMITTEE ACTION

374 The Endorsement Committee has a duty to lead prompt and appropriate ballot measure endorsement
375 actions and to be especially alert regarding statewide initiative petitions and local school district levies.

376 The Endorsement Committee shall consider each ballot measure with respect to the principles and goals
377 of the Democratic Party, the Washington State Democratic Party, the Snohomish County Democratic Party,
378 the Skagit County Democratic Party, and the 39th Legislative District platforms.

379 For each ballot measure, the Endorsement Committee may take one of the following steps:

- 380 • Recommend that the members endorse the ballot measure in a definite sense,
- 381 • Recommend that the members not endorse the ballot measure in any definite sense,
- 382 • Pass consideration of the ballot measure on to the members without recommendation, or
- 383 • Choose to take no action on a ballot measure beyond informing the members of its existence.

384 The Endorsement Committee shall present their findings and any recommendation in the form of
385 Resolutions, according to Rule 2. The endorsement resolutions shall include a summary of the reasons for
386 endorsing that particular sense, if applicable, for the ballot measure.

387 The Endorsement Committee may reconsider its action without approving a vote to reconsider, upon the
388 receipt of additional information about a ballot measure.

389 10.7 CONSIDERATION OF ENDORSEMENT BY THE MEMBERS

390 Action by the Endorsement Committee shall be reported to the Executive Board members at the next
391 Executive Board meeting and to members at the next general meeting, according to Rule 2.

392 An endorsement shall be granted if a majority of members vote to approve the endorsement resolution.

393 10.8 DUTIES OF THE CHAIR

394 The Chair shall be responsible to inform relevant sponsoring organizations that agree with the sense of a
395 ballot measure endorsement, in writing, within seven (7) days of the vote by the membership.

396 In the case of sponsoring organizations that come into existence after the vote of endorsement, the Chair
397 shall be responsible to inform the sponsoring organization, in writing, as soon as practicable.

398 The Chair shall also be responsible to inform, in writing, any sponsoring organization or member who has
399 sought endorsement and who has failed to receive that endorsement, of that fact within seven (7) days of
400 the vote by the membership.

401 The Chair shall direct the Communications Committee to take appropriate action to inform voters of the
402 various endorsements awarded by the 39th LD Dems.

403 10.9 RECONSIDERING OR RESCINDING A BALLOT MEASURE ENDORSEMENT

404 If the Endorsement Committee changes their recommendations regarding a ballot measure endorsement
405 after the members have taken action, the members may reconsider the matter at the next general meeting
406 without approving a vote to reconsider the previous action.

407 After members have taken action to endorse a ballot measure in a definite sense, any motion to rescind,
408 or to non-trivially change the sense of, that ballot measure endorsement requires a new endorsement
409 resolution (which must pass by a two-thirds majority vote of the members at a general meeting).

410 A new endorsement resolution is not required if the Chair determines that the proposed change is
411 inconsequential, such as a synonymous change to the sense of the ballot measure endorsements, an
412 amendment due to a court order, or a newly filed ballot measure that is substantially the same as the
413 endorsed ballot measure.

414 11. PRECINCT COMMITTEE OFFICERS (PCO)

415 The 39th LD Dems may not endorse candidates for Precinct Committee Officer (PCO).

416 However, the 39th LD Dems have a duty to actively recruit PCOs to serve the various precincts within the
417 39th Legislative District and a list of anticipated PCO candidates may be posted on the 39th Legislative
418 District website. Such actions do not constitute an endorsement.

419 12. COMMUNICATION

420 The 39th LD Dems provide a variety of communication mechanisms for the use of their members, including
421 but not limited to websites, email lists, and social media groups.

422 The Endorsement Committee(s) shall follow up with the Chair and Communications Committee to ensure
423 that all endorsements are communicated to the endorsed campaigns and candidates, to the state party,
424 posted on the website and social media groups, and electronically published as a printable file.

425 13.1 APPROPRIATE USE

426 Without limitation, the primary purposes of communication mechanisms are to raise awareness of the 39th
427 LD Dems, of local initiatives or candidates that have been endorsed by the 39th LD Dems, and of events
428 supporting the party and/or endorsed initiatives or candidates.

429 13.2 AUTHORIZED MODERATORS

430 All members of the Executive Board are considered authorized moderators of the 39th Legislative District
431 Democrats website (<http://39thdems.org/>) and may update the website content directly or submit a
432 request for update to the Communications Committee.

433 Any updates made by an Executive Board member, who is not the chair of the Communications
434 Committee, is subject to review by the Communications Committee.

435 All members of the Executive Board and the Communication Committee Chair are considered authorized
436 moderators of social media groups for the 39th LD Dems. Additional authorized moderators may be
437 appointed by the Communication Committee Chair.

438 13.2 ACCESS TO COMMUNICATION CHANNELS

439 Use of communication channels is a privilege and as such is subject to the oversight of the
440 Communications Committee.

441 The Chair, any Communications Committee member, or any authorized moderator may edit or remove
442 content posted to social media groups and/or revoke posting privileges on a swift and temporary basis.
443 Temporary revocation of posting privileges are not to exceed one month.

444 Posting privileges may be semi-permanently or permanently revoked with the consent of all members of
445 the Communications Committee or by a two-thirds vote of the Executive Board.

446 13. MEETINGS

447 The Executive Board shall set a regular time for their monthly meetings, at least seven (7) days prior to the
448 general meeting.

449 14. CERTIFICATION OF STANDING RULES

450 These Standing Rules are hereby adopted this 27 day of May 2017.

451 X_____

452 Chair, 39th Legislative District Democrats